

Additional Help: 501  
File Name: 501sac\_010703\_cd30  
Revision: 01/07/2003

## Sample E-Mail Requesting ADS Clearance

From: Eisenberg, Allen  
Sent: Monday, February 25, 2002, 8:16 AM  
To: **ADS CLEARANCE Mail List (M.AS.IRD)**; Jiron, George; Paskar, Joanne;  
Brown, Lawrence; White, Lee  
Cc: Perkins, Robert; Staples, Cynthia; Brocker, Barbara  
Subject: ADS Clearance Requested – ADS 303, Grants and Cooperative Agreements to  
Non-Governmental Organizations

I am attaching ADS 303, Grants and Cooperative Agreements to Non-Governmental  
Organizations, with some revised attachments for your review and  
clearance



303.doc (204 KB)



File doc rqmts.doc  
(26 KB)



303saf\_01181.doc  
(29 KB)



303sac\_01171.doc  
(49 KB)



SUBAGREEMENTS  
/ITH FOREIGN GOV.



Affirmation of  
Certifications....

This is primarily a re-write of the chapter to be in plain language and conform to the newer format.

Changes include:

- I added language at 303.3.5.1 to make it clear that a local competition does not require an exception from competition. The threshold for award of small awards without competition is increased to \$55,000 in consideration of inflation since the exception was first issued.
- It's made clear at 303.3.7 that while certifications are required before award, they do not have to be required with the submission of the application.
- Paragraph b, added to 303.3.11 makes it clear that the Agreement Officer must write a Memorandum of Negotiation to the file.
- 303.3.14, Distribution of Awards, incorporates requirements of CIB 01-18 on distribution to FM/CMP.

Please review the attached revision and respond by **March 18, 2002**, with

- Clearance,
- Substantive comments that if incorporated would constitute clearance (please include your comments),
- A note that says that clearance by your office is not required, or
- A request for additional time to review the chapter.